

Cloud County Community College

BOARD OF TRUSTEES

March 26, 2019

Present: Greg Askren, Ellen Anderson, Larry Henry, Patricia Macfarlane, Jesse Pounds, Tom Tuggle (by ZOOM); President Adrian Douglas, Diane Leif, Clerk.

Others Present:

Attorney-Justin Ferrell; Blade Empire – Jim Lowell, KNCK – Toby Nosker; Matt Bechard, Heather Gennette, VP Amber Knoettgen, Marc Malone; Laura Leite, VP Pedro Leite, Tom Roberts, Chris Wilson, Jennifer Zabokrtsky, Beth Whisler, Mark Whisler, VP Nancy Zenger-Beneda

- I. The meeting was called to order by Chairman, Larry Henry at **5:05** pm in Room 257 of the President's Addition.
- II. **Pledge of Allegiance.**
- III. **Adoption of the Agenda** – Ellen Anderson moved and Jesse Pounds seconded to adopt the agenda; motion passed.
- IV. **Guest Comments:** None
- V. **Introductions and Highlights:** None
- VI. **Consent Agenda:** Greg Askren moved and Ellen Anderson seconded to approve the Consent Agenda which included the minutes of February 26, 2019; the Treasurer's Report; Purchasing and Payment of Claims; and the approval of Contract Renewals for the Men's Basketball Coaches. Motion passed.
- VII. **Reports:**
 - A. *President, Dr. Adrian Douglas* reminded us of the Mission Statement and the Guiding Values. Our mission is to prepare students to lead successful lives and enhance the vitality of the communities. She recently attended the PTK Luncheon in Topeka with Sen. Elaine Bowers and other staff members. Among 61 community college scholars, four Cloud students were named to the 2019 Kansas All-State Academic Team. These four were recognized at the 24th Annual Phi Theta Kappa Kansas All State Academic Team Luncheon. Students selected from Geary County campus

were JaelAnn Hoover and Maram Soden; students selected from the Concordia campus were Jace Armstrong and Janessa Zenger. Dr. A. Douglas congratulated JaelAnn Hoover as being the top-scoring Kansas All Academic winner and the recipient of the Coca-Cola New Century Scholarship. Thank you to Laura Leite for setting up CDL classes back at GCC. Phase 1 started last month, Phase II (behind the wheel) is currently going on with a new Phase 1 class to begin May 6. In addition, Laura has also been instrumental in establishing the Soldier for Life Transition Assistance Program which provides funding for soldiers transitioning out of the military and into civilian jobs opportunities. Regarding personnel, Dr. Douglas congratulated the Department of the Month – Renewable Energy. She also noted the recent resignations of John Rutherford, Asst. Women’s Basketball Coach, Sarah Bernard-Stevens, Instructor of Music and Lacy Hargitt-Pelkey, Instructor of Nursing. We will be advertising to fill all of the positions in the near future. In keeping with goals set in the Board’s Strategic Plan the College has launched Cloud Maker, Cloud Code Academy and Project Cloud Frastructure. Any questions may be directed to Pedro Leite. Dr. Douglas recently attended the annual Junction City Chamber dinner. GCC will host an Open House March 29 from 1-5:00 PM, this is open to prospective students and the community. Jennifer Zabokrtsky and Tammy Gibbs will represent the College at the Military Affairs Council Breakfast later this week. GCC is set to sponsor next month’s breakfast.

- B. *Vice President for Academic Affairs, Nancy Zenger-Beneda* proudly had Heather Gennette report on the recent receipt of the \$100,000 Dane G. Hanson grant award for the Ag Building. Along with the \$100,000 from the Sunderland Foundation and the extra \$30,000 we have secured through the Foundation, we now have enough to start building. Heather told the Board of Trustees, the Foundation will continue to pursue additional grant opportunities, partnerships and fundraising for the project. Nancy also sang praises of Amanda Strait who does a great job as our Carl Perkins grant administrator. The Perkins funding for next year will increase to just under \$200,000 due to the increased number of students in WET, Nursing and AG. Recently, Nancy has attended the KBOR meeting and Regional Rural Tech Center Board meeting. Department Reviews for 2017-18 have been submitted and we are hosting review sessions with budget hearings. Final fall 2019 schedules are nearly complete as FA19 enrollment begins Monday, April 1. In other events, the Art Show is scheduled for Friday, March 29 with an open viewing from 9–12:00. The Regional Music Festival is Saturday, March 30. Violette Kjeldgaard has organized a theatre event in Omaha. Students and staff will be attending *Come From Away* on Saturday, March

30. The Higher Learning Commission Conference is the first week in April. On April 23 Nancy invited everyone to join the Drive Electric Earth Day Event.

- C. *Vice President for Administrative Services, Amber Knoettgen* reported the Zero Based Budgeting has begun with budget hearings this week and next. It's a grueling time but necessary. The budget is where it needs to be – we will meet the revenue goal. Plans have begun to start bidding projects for completion this summer. Areas to bid include the Athletic Training Room, the cafeteria floor and exterior improvements to buildings. The Residence Life Coordinator Susan Dudley, started March 18 and has hit the ground running. Housing occupancy for FA19 is up 37%, Residence Assistants have not been selected yet. We will conduct a live training early May. Janet Eubanks is working with LEPC (Local Emergency Preparedness Committee), law enforcement, hospital and emergency services. The goal is to test our response to a violent intruder, our communication plan, and our crisis response plan (ALICE). We are ready to begin the redesign of our College website, Amber is seeking Board approval tonight.
- D. *Interim Vice President for Student Services, Pedro Leite* reported OCCK – 81 Connection has worked with the College to establish a transportation route to include Belleville to Concordia, Concordia to Salina. Once in Salina passengers can ride the Salina bus route for FREE as well. Offered to the public Monday through Saturdays. It is FREE to ride. This should be a great recruiting tool. Through the OCCK/BC-BS Bike grant, 10 bikes will be available for public use. They will place a rack on campus and a rack downtown. They would be maintained by OCCK, NO CHARGE to the College and we can put advertising on them. Pedro is currently modifying procedures to internationals and the code of conduct. A lot of language clean up. It is currently difficult to place sanctions due to poor language. March 29 is Linda Petersen's last day. She has been with the College for 45 years, come and go reception in Student Records all day Friday. Pedro plans to attend the Open House at GCC, he plans to leave around 1:00 if anyone would like to ride along.
- E. Meetings the Board Members attended. Larry Henry attended Cloud Corp last Tuesday, he questioned a program through Dane G. Hanson similar to our newly announced Coding Academy. He simply reminded everyone to keep lines of communication open so as not to duplicate and compete with ourselves in the area. Pat Macfarlane attended the Nursing Advisory Board meeting, she is very proud of our Nursing Department's efforts with 100% pass rate in the program and 100% job placement out of the

program in 2018. She also recognized the new partnership with KU to establish a BA program in conjunction with our nursing degree. Tom Tuggle reported the Foundation Board has been approached by another bank for investment services. He also announced the Annual College Auction is Saturday, April 13 and to date 21 VIP tables have been sold.

VIII. Discussion Items: None

IX. Action Items:

- A. Greg Askren moved and Ellen Anderson seconded to approve the sole source procurement of equipment from Festo in the amount of \$172,165.50 and the sole source procurement of equipment from Amatrol in the amount of \$83,614.37. Motion passed.
- B. Greg Askren moved and Jesse Pounds seconded to approve the services of Applewood Interactive to redesign the College's public facing website in the amount of \$23,220.00. Motion passed.

X. Other: None

IX. Executive Session:

- A. Larry Henry moved and Greg Askren seconded to recess into Executive Session in Room 259 at 6:40 pm to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract, and return to open session at 7:00 pm with the 5 Board Members, (Tom Tuggle by ZOOM), Attorney, Justin Ferrell; Dr. Adrian Douglas and Chris Wilson. Motion passed.
- B. Greg Askren moved and Jesse Pounds seconded to recess into Executive Session in Room 259 at 6:53 pm to consult legal counsel on matters protected by the attorney-client privilege in order to protect the attorney-client privilege and the Board's position in litigation, potential litigation and administrative proceedings, and return to open session at 7:08 pm with the 5 Board Members, (Tom Tuggle by ZOOM); Attorney, Justin Ferrell; Dr. Adrian Douglas and Chris Wilson. Motion passed.

Ellen Anderson moved and Pat Macfarlane seconded to adjourn the meeting at **7:10pm**. Motion passed.